



HUMAN RESOURCES
INSTITUTE
 Since 1985

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 Oxon Hill, Maryland 20745

Phone: (301)749-5600
 Fax: (301)839-6616
 Email: register@federaltraining.com

Course Registration

Have you taken a Human Resources Institute course before? Yes No

Attendee Information

Name	<input type="text"/>	Street Address	<input type="text"/>	
Organization	<input type="text"/>	Building	<input type="text"/>	Room No <input type="text"/>
Phone	<input type="text"/>	Stop/Code	<input type="text"/>	City <input type="text"/>
Email	<input type="text"/>	State	<input type="text"/>	Zip <input type="text"/>

Registering by email, phone or fax reserves your place in the course. To guarantee your place in the course, we must receive your payment or payment information at least one week prior to the start date of the course. Please mail or fax your training form, purchase order, or check to the fax number or address above. You may also call us with your credit card information at 301-749-5600.

Course Name(s)	Course Start Date	Location
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
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Payment Method

- Credit Card**
- Mastercard
 - Visa
 - American Express

Check payable to Human Resources Institute

Training Form

If you are using a training form or purchase order as a form of payment, please include it with your submission of this form.

Name on Card:	<input type="text"/>	
Card Number:	<input type="text"/>	
Expiration Date:	<input type="text"/>	CVV2: <input type="text"/>
Phone Number	<input type="text"/>	
EmailAddress	<input type="text"/>	
Total Amount	<input type="text"/>	

<input type="text"/>	<input type="text"/>
<input type="text"/>	